



## April 20, 2015 Board of Directors Meeting Agenda

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### 1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

### 2. Approval of Minutes

Approval of the April 7, 2015 Regular Board Meeting Minutes, the April 7, 2015 Building and Property Meeting Minutes and the April 7, 2015 Committee of the Whole Meeting Minutes.

### 3. Student/Staff Recognition and Board Reports – Katelyn Jackson/Samuel Tigyer

### 4. Financial Reports

#### 4.1 Payment of Bills

General Fund	\$ 1,199,263.55
Capital Projects	\$ -
Cafeteria Fund	\$ 4,387.29
Student Activities	\$ 13,407.30
<b>Total</b>	<b>\$ 1,217,058.14</b>

Motion to approve payment of bills as presented.

#### 4.2 Treasurer's Fund Report

General Fund	\$14,499,914.53
Capital Projects	\$ 5,373,567.10
Cafeteria Fund	\$ 285,654.82
Student Activities	<u>\$ 240,380.77</u>
<b>Total</b>	<b>\$20,399,517.22</b>

Motion to accept the Treasurer's report and budget transfers as presented.

#### 4.3 YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-to-Date General Fund and Tax Reports as submitted.

**5. Reading of Correspondence**

**6. Recognition of Visitors**

**7. Public Comment Period**

**8. Structured Public Comment Period**

**9. Old Business**

**10. New Business**

**11. Personnel Items – Action Items**

**11.1 Per Diem Substitute Teacher**

**Kristen Vilk - Early Childhood Education Pre-K to 4th Grade**

The administration recommends that the Board of School Directors approve the addition listed to the 2014-2015 per diem substitute teacher list.

**11.2 Classified Staff Changes**

The administration recommends the following transfers/changes in classified personnel. The changes listed will be at the current pay rate.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Note</u>
Karen Fritz	HS Attendance	HS Guidance	July 1, 2015	Replace Kathy Corman
Tara Mainhart	Administrative Assistant to Technology	Administrative Assistant to Taxes	Nov. 1, 2015	Replace Deb Peduzzi
Trina Kulp	Part-Time Special Education Aide	Full-Time Administrative Assistant to Student Services	May 1, 2015	Combined with Vickie Wallick position

The administration recommends the Board of School Directors approve the transfers of the listed classified staff as presented.

## **Personnel Items – Action Items**

### **11.3 Substitute Custodian/Maintenance/Logistics Specialist Recommendations**

Mr. Rick Gilliam, Director of Transportation, Building and Grounds would like to recommend Mr. Jerry Motter to be placed on the substitute custodian/maintenance/logistics specialist list, retroactive to April 1, 2015.

The administration recommends that the Board of School Directors approve Mr. Motter to be placed on the substitute custodian/maintenance/logistics specialist list, retroactive to April 1, 2015.

### **11.4 Part-Time High School Cafeteria Custodian Recommendation**

Mr. Rick Gilliam, Director of Transportation, Building and Grounds would like to recommend Mrs. Michelle Adams as a part-time high school cafeteria custodian and establish her pay at \$12.07 per hour, effective April 29, 2015.

The administration recommends that the Board of School Directors approve Mrs. Adams as a part-time high school cafeteria custodian and establish her pay at \$12.07 per hour, effective April 29, 2015.

### **11.5 Resignation – Steve Smith**

Mr. Steve Smith has submitted his resignation as High School Principal for the purpose of retirement, effective June 30, 2015.

The administration recommends that the Board of School Directors approve Mr. Smith's resignation as High School Principal for the purpose of retirement, effective June 30, 2015.

## **12. Business Items – Other Actions**

### **12.1 Credit Pay**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

**Courtney Rickabaugh \$725.00**

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

### **12.2 Facilities Utilization Request**

Mr. Michael Ginter is requesting permission to use the high school soccer field from 1:00 P.M. until 4:00 P.M. on April 26, May 10, May 31, and June 14, 2015 for Big Spring girls youth soccer games. Because the utilization dates are on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Ginter's request to use the high school soccer field from 1:00 P.M. until 4:00 P.M. on April 26, May 10, May 31 and June 14, 2015, for Big Spring girls youth soccer games, as presented.

## Business Items – Other Actions

### 12.3 Permission to Attend Girls Basketball Team Camp

Ms. Randy Jones, Varsity Girls Basketball Coach, is requesting Board approval for the girls basketball team and coaches to attend team camp at Messiah College from July 12, 2015 through July 16, 2015. All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommends that the Board of School Directors approve Ms. Jones' request for the girls basketball team and coaches to attend the summer team camp as presented.

### 12.4 Barcelona to Berlin Trip

The High School Administration is requesting approval of the final itinerary for fourteen Big Spring High School students and staff to travel to Barcelona and Berlin, scheduled for June 8, 2015. The trip was presented and approved by the Board of School Directors at the April 7, 2014 Board meeting.

Information is included with the agenda.

The administration recommends that the Board of School Directors grant the High School Administration approval of the final itinerary for the Big Spring High School students and staff to travel to Barcelona and Berlin as presented.

### 12.5 Proposed Final Budget

The Board is required to take action to designate a proposed final budget at least 30 days before final budget adoption scheduled for June 1, 2015. This proposed budget must be available for public inspection 20 days prior to the final adoption. The administration, working with the Board's Finance Committee, is recommending a budget of \$46,745,138 for expenditures with general fund revenues of \$46,690,430 requiring the use of \$54,708 from general fund balance.

Proposed taxes:

2014/15 mills		12.9771	
2014/15 tax on \$100,000	=	\$1,298.00	
2015/16 mills		13.2885	(2.4% increase)
2015/16 Tax on \$100,000	=	\$1,329.00	
Tax increase on \$100,000	=	\$31	

The administration recommends the Board of School Directors approve a proposed final budget in the amount of \$46,745,138 for the 2015-2016 School Year with a tax rate of 13.2885 mills.

### 12.6 Sale of Mower

Over the past two years the District has contracted out mowing of all areas except athletic fields and some rough cut areas. The 2002 Toro is not needed and is starting to need more extensive repairs. Per the note included with the agenda, this is the season to take advantage of a sale of the Toro.

The administration recommends the Board of School Directors approves the disposal of the Toro Groundskeeper via sealed and online bidding.

**13. New Business - Information Item**

**14. Future Board Agenda Items**

**15. Board Reports**

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick  
Information items on PlanCon attached as requested.

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco  
Information on bond refinancing included as requested. Tentative plan is to take advantage of rates and refinance the 2010A bonds at call date on Dec 1.

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

15.9 Superintendent's Report

**16. Meeting Closing**

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at \_\_\_\_\_ PM, **April 20, 2015.**

Next scheduled meeting is: **May 4, 2015**